



**SRM**

**INSTITUTE OF SCIENCE & TECHNOLOGY**  
(Deemed to be **University** u/s 3 of UGC Act, 1956)

Steps to Generate UGC Anti-Ragging Reference Number and Affidavit

# Introduction

As per the direction of the University Grants Commission (UGC), it is mandatory for all the students to create the UGC Anti-ragging reference number and submit the generated Affidavit duly signed by both the student and the parent at the University during enrollment.

This document lists the detailed steps with the values to be selected for generating the reference number and downloading the affidavit.

# Affidavit Registration Form For Universities

1. Click the link below to begin  
[https://www.antiragging.in/affidavit\\_university\\_form.php](https://www.antiragging.in/affidavit_university_form.php)
2. Fill in all necessary Student information like Name, Email, Mobile no. etc.

Affidavit Registration Form For Universities

Fields marked with \* are compulsory.

### Student's Details

First Name * <input type="text" value="First Name"/>	Middle Name (optional) <input type="text" value="Middle Name"/>	Surname / Last Name * <input type="text" value="Surname / Last Name"/>
Mobile Number (+91)* <input type="text" value="Mobile Number"/>	Email* <input type="text" value="Email ID"/>	Gender * <input type="text" value="Male"/>
City* <input type="text" value="City"/>	State* <input type="text" value="Select State"/>	Select Nationality* <input type="text" value="Indian"/>

# University Selection

1. Fill in all necessary Parent/Guardian information like Name, Email, Mobile no. etc.
2. Select the State as **Tamil Nadu** from the drop-down
3. Select **S.R.M. Institute of Science and Technology Chennai (U-0473)** as the University Name from the drop-down

### Parent / Guardian Details

Parent / Guardian Name*	Parent / Guardian Phone Number (+91)*	Parent / Guardian Email*
<input type="text" value="Parent/Guardian name"/>	<input type="text" value="Parent phone number"/>	<input type="text" value="Parent/Guardian Email"/>
Parent / Guardian City*	Parent / Guardian State*	Parent / Guardian address*
<input type="text" value="Parent/Guardian City"/>	<input type="text" value="Select State"/>	<input type="text" value="Drag from the bottom right corner to expand"/>

### University and Course Details

State in which University is based*	University Name (Select University State First)*
<input type="text" value="TAMIL NADU"/>	<input type="text" value="S.R.M. Institute of Science &amp; Technology Chennai (U-0473)"/>

# University Details

## Common Information

University Director's Name

**Dr. Jagadeesh Kannan**

University Phone Number

**9786780444**

University Landline Number

**04312258444**

Number of students in your class

**60 (Default value)**

Current year of Study

**1**

Nearest Police Station to your University

**Samayapuram.**

### Your University Details

University Code	U-0473	
University Name	S.R.M. Institute of Science & Technology Chennai	

Select University First And Then Fill The Following As Per The University Details

University Director's Name *	University Phone Number (+91)*	University Landline Number (Optional)
<input type="text" value="Dr."/> <input type="text" value="Director Name"/>	<input type="text" value="4427417000"/>	<input type="text" value="4427417777"/>
Details Of The Course (UG/PG/Diploma)*	Name of the Course *	Number of students in your class*
<input type="text" value="Under Graduate Degree"/>	<input type="text" value="Name of the Course"/>	<input type="text" value="1"/>
Current year of study*	Nearest Police station to your University*	
<input type="text" value="1"/>	<input type="text" value="H2, Guduvancheri"/>	

# UGC Regulations

1. Carefully go through the regulations and select the check box after reviewing the documents
2. Acknowledge each and every instruction in the regulations by clicking the check box

## UGC Regulations

- I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))
- I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging.(To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#) )
- I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.
- I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti Ragging Help line at 1800 180 5522 or email to [info@antiragging.in](mailto:info@antiragging.in)

# Confidential Survey

1. Fill the Confidential survey and then Click **Submit Form**

## Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, So no part of this survey is going to show anything to your University.  
Your University will only know that you have participated in this survey

Were you ever ragged ? \*  No  Yes

Did you ever rag anybody ? \*  No  Yes

What is the phone number of National Anti Ragging Help Line \*

Does ragging happen in your University ? \*  No  Mild  Severe

**WARNING: Please Recheck Your Details (specially Email addresses and Mobile) Before Submitting the form**

I have rechecked the form and confirm that all the details are correct.

**Submit Form**

# Confirmation

1. You will receive the confirmation for your record submission as shown here.
2. Carefully note down the reference number. We will be using it to generate the affidavits in the next step.

**Your record submitted successfully**

**Ref ID:** [REDACTED]

**Name =** [REDACTED]

**Email:** [REDACTED]



# Downloading the Undertaking Document

1. Click the link below to raise the undertaking request.

[https://antiragging.in/undertaking\\_request.php](https://antiragging.in/undertaking_request.php)

2. Fill in your reference number, registered email and mobile number and click **Submit Query**

## UNDERTAKING DOCUMENT

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Reference No. \*

Email \*

Mobile No. \*

# Signing the Affidavit

1. On clicking the Submit query button, the link will automatically generate the affidavit forms with your unique reference number and information
2. The forms will have to be signed by both the student and the parent respectively as per the affidavit.

Please note that the deponent will be the Student in the Student Affidavit and the deponent will be the Parent in the Parent/Guardian Undertaking.

Reference Number [REDACTED]

**ANTIRAGGING AFFIDAVIT BY THE STUDENT**

1. I, [REDACTED], having been admitted to S.R.M. Institute of Science & Technology Chennai have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-  
I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.  
I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

**DECLARED ON** \_\_\_\_\_

**Signature of Deponent**  
[REDACTED]

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ On \_\_\_\_\_

**Signature of Deponent** \_\_\_\_\_

Reference Number [REDACTED]

**UNDERTAKING BY PARENT/GUARDIAN**

1. I, [REDACTED] father / mother/guardian of [REDACTED] having been admitted to S.R.M. Institute of Science & Technology Chennai, have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-  
My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.  
My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my ward is liable to be cancelled.

**DECLARED ON** \_\_\_\_\_

**Signature of Deponent** \_\_\_\_\_ **Address** \_\_\_\_\_

[REDACTED] [REDACTED]

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ On \_\_\_\_\_

**Signature of Deponent** \_\_\_\_\_

# Uploading the Affidavit and Undertaking form

1. Upload the Affidavit and the Undertaking form duly signed by the student and the parent in the Online Enrollment Portal.
2. The hard copy of the original affidavit and the undertaking form shall be submitted to the College at the time of Physical Verification of Documents

Reference Number [REDACTED]

**ANTIRAGGING AFFIDAVIT BY THE STUDENT**

1. I, [REDACTED], having been admitted to S.R.M. Institute of Science & Technology Chennai have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
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**DECLARED ON** \_\_\_\_\_

**Signature of Deponent**  
[REDACTED]

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ On \_\_\_\_\_

**Signature of Deponent** \_\_\_\_\_

Reference Number [REDACTED]

**UNDERTAKING BY PARENT/GUARDIAN**

1. I, [REDACTED] father / mother/guardian of [REDACTED] having been admitted to S.R.M. Institute of Science & Technology Chennai, have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations
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My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.  
My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my ward is liable to be cancelled.

**DECLARED ON** \_\_\_\_\_

**Signature of Deponent** \_\_\_\_\_ **Address** \_\_\_\_\_

[REDACTED] [REDACTED]

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ On \_\_\_\_\_

**Signature of Deponent** \_\_\_\_\_